

Function Room Hire Terms & Conditions

1. Room hire charge, as published on the Club website (www.giffnock-ltc.co.uk/our-club/function-room), must be paid by the function organiser at the time of the booking. Bookings will be treated as provisional until full payment received and may be cancelled should another booking accompanied by payment be received for the same date.
2. Charges for any requested optional extras must be paid at least one week prior to the function date.
3. All fees are non-refundable.
4. Decorations may not be placed on the walls. Use of Sellotape is strictly prohibited on all walls. The Club requests that use of party poppers, confetti and streamers is kept to a minimum as the pigment in these often dyes surfaces.
5. Unless otherwise agreed, it is understood that the organiser is responsible for setting up the room and ensuring the room is cleared of any rubbish etc. and left tidy after the function. This includes putting any furniture or equipment removed from the clubroom back into place. All tables and chairs should be put away following a function and the floor cleared of all debris and litter. All food leftovers must be disposed of or taken away from the club premises.
6. Access to the clubroom to set up a function can only be provided by prior agreement. If the organiser chooses the option of the club staff setting up the room, setup requirements will be discussed and agreed prior to the function.
7. It is a requirement of the Club's licence to sell alcohol that the organiser provides a list of those persons attending their function so that this can be entered into the Club's visitors' book. Failure to supply this list in advance of a function requiring bar service may lead to its cancellation.
8. The organiser is responsible for ensuring there is no underage drinking at their function. If there is any underage drinking during a function, the Club will terminate the booking and ask all guests to leave the Club premises.
9. Any electrical equipment brought into the Club must be certified as safety tested (PAT Tested). You will not be allowed to use any electrical equipment that is not PAT Tested for your function (disco units, laptops, mobile chargers etc.).
10. By booking a function, the organiser is responsible for any damage caused to the Club premises by anyone attending their function. The organiser is also responsible for the behaviour of all attendees at the function.
11. Function bookings are for hire of the Function Room only and does not permit use of any of the sporting facilities, for any purpose, unless by prior agreement. No access or use of the tennis courts, squash courts or mini-tennis courts is permitted by those attending a function under the terms of this booking.
12. The Club does not accept any liability for property stolen or damaged whilst on the Club premises.
13. The Club does not accept bookings for 16th, 17th, 18th, 19th, 20th or 21st birthday parties and 13th, 14th and 15th birthday parties are by specific agreement only.